

**BULLETIN BOARDS****SECTION 5.15****Effective Date: October 15, 2015****Approved By: Governing Board** 

- A. It is the policy of Community Action Committee of Pike County to provide and maintain official bulletin boards in their various offices to communicate official information to the citizens of Pike County and to CAC employees.
- B. Official Bulletin Boards: All county notices, state or federal required notices, and required legal notices shall be posted by designated representatives of each appointing authority on the official bulletin boards. Information not directly related to the conduct of county business shall not be posted on official bulletin boards.
- C. Community Bulletin Boards: All community bulletin boards will be marked as such and this policy will be conspicuously posted on each bulletin board. Prior to posting any information on a community board, the individual or group requesting to post shall follow the following procedure:
1. Present all material to be posted to the designated bulletin board representative whose name appears on the bulletin board(s).
  2. Information to be posted must be signed by the individual or representative of the group desiring to post, and initialed and dated by the representative.
  3. Information to be posted shall not contain threatening, obscene, or libelous materials.
  4. Information posted on community bulletin boards shall be removed fourteen (14) days after the date of posting by the designated bulletin board representative.
  5. Materials posted without prior approval will be removed from the bulletin boards.
1. Violators of this policy shall be subject to disciplinary action as specified in the discipline policy.