

FUNERAL LEAVE

SECTION 4.11

Effective Date: October 15, 2015

Approved By: Governing Board



It is the policy of the Governing Board that each employee will be granted, with pay, in most circumstances, a maximum of three (3) working days leave due to a death in the immediate family.

Immediate family will be defined as the employee's spouse, child, father, father-in-law, mother, mother-in-law, brother, sister, stepfather, stepmother, stepbrother, stepsister, stepson or stepdaughter, grandparents or step-grandparents, grandchildren, and step-grandchildren.