

The Community Action Committee of Pike County will operate the 2018 Summer Crisis Program from July 2 - August 31, 2018. The program is designed to assist eligible Pike County households with summer cooling by making a one-time electric payment, providing a cooling device, such as an air conditioner, fan, or central air repair for homeowners. To be eligible for assistance, households must have a gross income at or below 175% of the 2018 Federal Poverty Guidelines and have a household member age 60 or older; or have a household member with a documented medical condition requiring the need for continued electricity and/or air conditioning or fans in their home.

Appointments can be made June 18th through August 31st, 2018 by calling the HEAP Hotline at 740-289-4525 (toll free 888-328-9634) weekdays beginning at 8:00 a.m. until the schedule is full. All Summer Crisis Program appointments are scheduled for one day at a time & 14-28 calendar days in advance of the actual appointment. Appointments are scheduled by phone only.

Walk-In Appointments will be scheduled for the first five (5) walk-ins meeting the eligibility criteria below at both the Community Action Committee of Pike County at 941 Market Street in Piketon, and at the Pike County Senior Center at 402 Clough Street in Waverly (for households with a member age sixty and older) every weekday from July 16th through August 31st, 2018.

Walk-ins must meet the following criteria:

- Walk-in customers must be signed in at the reception desk by 8:15 a.m.
- All required documentation must be provided to the screener upon arrival.
- Electric must be disconnected, scheduled for disconnect within 48 hours, or the household is in need of a cooling device.

After the walk-in schedule has been filled, those remaining will be asked to return the next business day.

New this year: Appointments will not be scheduled on July 2nd through July 13th as those days will be reserved for walk-ins only. The first eighteen (18) walk-ins who have all required documents will be seen.

2018 FPG at 175%

Size of Household	Total Household Annual Income
1	\$21,245
2	\$28,805
3	\$36,365
4	\$43,925
5	\$51,485
6	\$59,045
7	\$66,605
8	\$74,165

Add \$7,560 for each additional household member.

PLEASE NOTE: Clients enrolled in the Percentage of Income Payment Plan (PIPP) Program are not eligible for bill payment assistance through the SCP but are encouraged to work with our HEAP intake staff to identify other opportunities for assistance.

Eligible Applicants

Required Documentation - call 740-289-4525 for full list

Type of Benefits

Individuals with a documented medical condition

- Income documentation for all household members.
- Social Security Cards for all household members.
- Proof of citizenship for all household members.
- Most recent electric bill and main heat source bill.
- Medical Eligibility Form signed by a licensed physician or registered nurse practitioner.

Electric Utility Assistance
Central Air Conditioning Repair
May include Air-Conditioner Unit or Fan
Total Benefit amount cannot exceed:
\$300 for regulated or
\$500 for unregulated customers

Individuals age 60 and older

- Income documentation for all household members.
- Social Security Cards for all household members.
- Proof of citizenship for all household members.
- Most recent electric bill and main heat source bill.
- Photo ID or birth certificate verifying date of birth.

Electric Utility Assistance
Central Air Conditioning Repair
May include Air-Conditioner Unit or Fan
Total Benefit amount cannot exceed:
\$300 for regulated or
\$500 for unregulated customers

THE FOLLOWING DOCUMENTATION IS REQUIRED FOR THE 2018 SUMMER CRISIS PROGRAM:

Photo ID: for primary applicant.

Social Security Cards: and birthdates for all household members.

Citizenship for all household members: birth certificate, hospital records, U.S. passport, military service record, voter registration, or social security cards that do not have notes regarding work authorization.

Electric Bill and Main Heat Bill: The applicant is required to bring in both bills with the account numbers to the appointment. *Residents with tenant-based HUD Section 8 housing subsidy are only eligible for electric payment assistance when the electric bill is in their name.*

Proof of co-pay: If the maximum benefit amount is not sufficient to restore or continue service, the customer must make a co-payment towards the bill and provide documentation that the co-pay was paid prior to receiving assistance.

Document of Responsibility: from landlord indicating the tenant is responsible for the utility bill when it is in the landlord's name.

Current rent receipt: with landlord name, address, and phone number.

Letter from Landlord: for Section 8 clients showing permission to install a window air conditioner and take it if you leave.

Food Stamps: an award letter or printout from JFS website or office if receiving any type of assistance.

Power of Attorney: a notarized statement is required when applying for another household or if applying for PIPP for a non-married household member.

Proof of gross household income for the past 30 days for the following types of income:

- ◆ Social Security, SSI, SSDI (even when received by a child)
- ◆ Pensions or Retirements
- ◆ OWF/TANF
- ◆ Unemployment, Employment Disability, Worker's Compensation
- ◆ Utility Reimbursements from your apartment complex
- ◆ Wages including salaries, tips, commissions, and bonuses
- ◆ Interest or IRA profits
- ◆ Divorce Settlements or Alimony
- ◆ Monetary assistance and child support will not be counted, however, you still need to bring those documents to show how your household is surviving.

Proof of gross household income for the past 12 months and documentation from the IRS (including IRS 1040 and all schedules submitted & received by the IRS, or a record of non-filing if you haven't filed yet) for the following types of income:

- ◆ Self Employment (including owning your business, babysitting, home party sales, and odd jobs)
- ◆ Seasonal Employment (including construction, landscaping, and teachers not paid during the summer with a 12-month contract)
- ◆ If you are self-employed or have seasonal employment, please ask us prior to your appointment for an income verification form that will be required to be completed before your appointment.

New this year: households with no income/significantly low income may be required to bring in additional documentation on a case-by-case basis to show how they are surviving or to document that they are not surviving.

- ◆ Households claiming no income and no support from someone outside the house must provide an **IRS Tax Transcript or a copy of a Verification of Non-Filing Status Transcript from the IRS (see instructions below)**. Also, a signed Self-Declaration Form (provided at the interview) must be completed explaining in detail how the customer is surviving and maintains their household. When claiming no income, documentation of Food assistance and Medical Card will be required.

Households that were not required to file taxes can request a copy of a "verification of Non-Filing Status Transcript" from the IRS three ways:

- 1) **By Phone:** If customer filed a tax return: 1-800-908-9946. If the customer did not file a tax return: 1-800-829-1040
- 2) **In Writing:** Internal Revenue Service (IRS), Return and Income Verification Services (RAIVS) team, PO Box 145500, Stop 2800F, Cincinnati OH 45250
- 3) **Or on-line at** <http://www.irs.gov/individuals/get-transcript>

PLEASE NOTE: Other documentation may be required on a case-by-case basis.