

# QuickBooks

## Training Workshop



Business Development  
Department



The QuickBooks Training Workshop enables individuals and business owners to gain knowledge in the basics of QuickBooks. QuickBooks are easy-to-use computer accounting systems for small business. The main focus of this training is on how to use the features in QuickBooks Pro, specifically getting started and initial set-up.

### WHEN/TIME:

December 17th, 2008\*  
8:30 a.m.—4:30 p.m.

December 18th, 2008\*  
8:30 a.m.—4:30 p.m.

December 19th, 2008  
8:30 a.m.—12:30 p.m.

\*Lunch Provided

### WHERE:

Ohio State University Endeavor  
Center  
1864 Shyville Road  
Piketon, Ohio 45661

**FEE:** \$150

For more information contact:



Business Development  
Department

941 Market Street  
Piketon, Ohio 45661  
Phone: 740.289.2371  
Toll Free: 1.866.820.1185  
[www.pikecac.org/BD](http://www.pikecac.org/BD)