

# Introduction to QuickBooks 2010



The Introduction to QuickBooks 2010 Training Workshop enables individuals and business owners to gain knowledge in the basics of QuickBooks. QuickBooks are easy-to-use computer accounting systems for small business. You will use the basic features of QuickBooks to record and track your business transactions. This course is designed for persons who have no prior knowledge of how to use QuickBooks, or for persons who are familiar with the software and want to learn about the new features and functionality of QuickBooks 2010.

**For more information on this class and to obtain a registration form, please call 740-289-2371 or toll free at 1-866-820-1185. Seats are limited.**

## WHEN/TIME:

**Wednesday,  
September 28th, 2011  
8:30 a.m.—4:30 p.m.**

## WHERE:

**Ohio State University  
Endeavor Center  
1864 Shyville Road  
Piketon, Ohio 45661**

**FEE: \$75**

**Lunch Provided!**



941 Market Street  
Piketon, Ohio 45661  
Phone: 740.289.2371  
FAX: 740.289.4291  
Toll Free: 1.866.820.1185  
[www.pikecac.org/BD](http://www.pikecac.org/BD)